


**JEDBURGH COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>ROTARY CLUB OF JEDBURGH. Ian Sanford (President)</p>
<p>Address to which payment should be made:</p>	<p>Anthony Armitage (Hon. Treasurer)</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Rotary Club of Jedburgh is a charitable service organisation, raising funds to help local organisations including local schools, rearing for the disabled & other worthy causes.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£500. Hire of Town Hall, Marketing the event through local Radio, press, social media etc.</p>
<p>When will the donation be required:</p>	<p>AUGUST 2018</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>This event was first held in August & was deemed a success. Because of this fact, it had been decided to re-run the event, but on a larger scale as it certainly benefitted local businesses eg. supply of beers, drinks & food. It was financially viable raising the profile of Jedburgh.</p>
<p><u>Equal Opportunities</u> State how you take account of equal opportunities legislation by including all sections of the community (include child protection, vulnerable adult legislation if relevant, disability, promotion of equality of access to services irrespective of race, gender, age sexual orientation, religious or political beliefs).</p>	<p>This event will abide by the equal opportunities regulations, is open to all. It will also abide by the licensing laws of Scotland.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: </p> <p>Position Held: <i>Event Organiser.</i></p> <p>Date: <i>12/5/2018.</i></p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to Fiona Henderson, Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826502</p>	

2016/17 ACCOUNT SUMMARY

Jedburgh Rotary Club Charitable Fund

Scottish Charity No SC041597

Annual Report and Financial Statements

For the Year ended 30th June 2017.

Trustees Annual Report

For the Year ended 30th June 2017.

The trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 30th June 2017.

Reference and Administrative Information.

Charity Name

Jedburgh Rotary Club Charitable Fund

Charity No

SC041597

Address

C/o Mike Bryden,

Current Trustees

Steven Smith	Chair
Tony Rae	Secretary
Gordon Stuart	Treasurer

Structure Governance and Management

Constitution

The Charity is an unincorporated association. It is governed by its constitution, which was adopted on 13th May 2010. The Club was granted charitable status by OSCR on 30th November 2010.

Appointment of Trustees

The management committee, which meets on a monthly basis, are the charity's trustees. Membership of the management committee will normally be the President, Secretary and Treasurer of Jedburgh Rotary Club. Trustees are elected at the annual General Meeting, which is normally held in May each year.

Management

The trustees are responsible for the strategic direction and governance of the Club.

Objectives & Activities

Charitable Purpose

To provide financial assistance to individuals, organisations, or groups for the benefit of the residents of Jedburgh and surrounding district. To provide financial assistance to Rotary International and other National and International Charities for the greater

good of mankind worldwide. To provide financial assistance in the event of national emergencies worldwide.

Activities

Various fund raising activities were held throughout the year involving the local community including Coffee Morning, Shop and Car Boot Sales, Ebay Sales, Raffle, Sponsored Walk, Quiz Night, Street Collections, etc.

Achievements & Performance

The net amount raised from all the various activities of the Charity amounted to £14,645 (2016 £12,976). The amount distributed to local charities and individuals amounted to £9,729 (2016 £10,717) and to national and international charities £4,176 (2016 £3,940). We gave financial assistance to 24 groups or individuals in the year (28 in 2016). We also recycled 646 (2016 817) pairs of spectacles for Vision Aid Overseas.

Financial Review

Our source of funding is from the activities of members of Jedburgh Rotary Club. The Trustees would like to place on record their thanks to all the members. The raising of £31,725 before expenses of £17,080 is a considerable achievement and averages out at £542 (2016 £480) per member. Through these efforts we were able to distributed £13,905 (2016 £14,657) to worthy charities, individuals and groups.

At the end of the year the Trust had £14,958 (2016 £14,218) of unrestricted funds in the bank.

Reserves Policy

The trustee's policy is to retain such funds in the bank to meet its current and future obligations, and maintain a special reserve of £2,000 for emergencies.

Plans for the Future

The trustees intend to continue to raise funds for good causes and at the same time ensure that Rotary Club members benefit from the experience.

Approved by the Trustees on 26th October 2017 and signed on their behalf by;

Steven Smith
Chairman
26th October 2017.

Independent Examiner's Report

For the Year Ended 30th June 2017.

Independent Examiner's Report to the Trustees of Jedburgh Rotary Club Charitable Fund.

I report on the financial statements of the charity for the year ended 30th June 2017, which are set out on pages 4, 5 and 6.

Respective responsibilities of Trustees and Examiner.

The Charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The Charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion of the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

Which gives me reasonable cause to believe that, in any material respect, the requirements:-

To keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and

To prepare Accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or

To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,

Wilson Willacy,

26th October 2017

Rotary Club of Jedburgh - Charity
Statement of Receipts and Payments
For the Year ended 30th June 2017

5

	Note	2017	2016
Receipts			
Donations		£88	£187
Rotary Foundation Grants		£0	£0
Ebay Sales		£20,017	£17,398
Fund Raising	4	£11,620	£9,084
Total Receipts		<u>£31,725</u>	<u>£26,669</u>
Payments			
Ebay Costs		£13,458	£11,756
Cost of Fund Raising	5	<u>£3,622</u>	<u>£1,937</u>
		£17,080	£13,693
Grants and Donations	6	£13,905	£14,657
Total Payments		<u>£30,985</u>	<u>£28,350</u>
Surplus/(Deficit) for year		<u>£740</u>	<u>-£1,681</u>

The notes on pages 7 and 8 form an integral part of these accounts

**Statement of Balances
As at 30th June 2017**

	2017 £	2016 £
Funds Reconciliation		
Cash at Bank as at beginning of year	£14,218	£15,899
Surplus/(Deficit) for year	£740	-£1,681
Cash at Bank as at end of year	<u>£14,958</u>	<u>£14,218</u>
Bank Balance	<u>£14,958</u>	<u>£14,218</u>

All funds are unrestricted

The notes on pages 7, 8 and 9 form an integral part of these accounts.

Approved by the Trustees on 26th October 2017 and signed on their behalf by;

Stephen Smith
Chair

M. G. Stuart
Treasurer

Notes to the Accounts - Year to 30th June 2017

1 Basis of Accounting

These Accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and Purpose of Funds

Unrestricted funds are those funds that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the charity.

3 Payments to Trustees

None of the Trustees received any remuneration or expenses in the year.

4 Fund Raising

	2017	2016
Coffee Morning	£1,296	£1,258
Calendar and Card Sales	£1,351	£1,592
St. John's Church - Xmas Service	£105	£134
President's Night Raffle	£344	£405
Car Boot/Shop Sales	£5,700	£3,905
Barbeque Surplus	£305	£39
Fishing Competition	£213	£268
Fashion Show	£0	£115
Contribution to Pensioners Outing	£174	£231
Sponsored Walk	£0	£212
Polio Plus Collections	£479	£375
Kelso Rotary - Wrist Bands/Countryside	£110	£150
Winter Quiz Night	£256	£180
Running Festival	£322	
Winter Festival	£965	£220
	£11,620	£9,084

5 Cost of Fund Raising

Coffee Morning Expenses	£563	£473
St. John's Church - Costs at Xmas Service		£20
Jedburgh Town Hall - Affiliation Fee	£50	£30
Cost of Purple Crocus Badges		£294
Printing Calendar & Cards	£1,120	£1,120
Winter Festival expenses	£1,069	
Winter Quiz expenses	£50	
Running Festival Expenses	£250	
Beer Festival expenses	£175	
Advertising	£225	
Award Plaques	£120	
	£3,622	£1,937

6 Grants and Donations	2017	2016
Rotary Foundation	£1,500	£1,500
Rotary Polio Eradication	£1,031	£1,000
Jedburgh Grammar School - various	£87	£87
Jedburgh Grammar School - Tanzania Trip		£1,500
Jedburgh Grammar School - RYLA students	£924	£834
Jedburgh Howdenburn School - Nursery		£650
Jedburgh Howdenburn School - Parent Council	£300	
Jedburgh Howdenburn School - Breakfast Club		£251
Jedburgh Parkside School		£600
Shelterbox	£460	£350
Tradebox	£425	
Aquabox	£250	
Jedburgh Pensioners Outing	£782	£790
Boys Fishing Expenses		£15
Chernobyl Children	£600	
Trash Arts, Hawick		£250
Borders Disability Sport	£1,350	
Borders Childrens Charity	£1,000	£1,500
Disabled Rail Travellers Booklet	£192	
Youth Voice Project to Westminster	£100	
Lend with Care		£200
Friends of Laidlaw Pool - Soft Play Equipment	£300	£300
Nepal Trust		£120
Dentaid - Dental Chair	£510	
Borders Live - Mary Queen of Scots Books		£180
Jedburgh Food Bank	£600	£600
Jedburgh Horticultural Society - Flower Baskets	£1,250	£1,000
C.H.A.S. - Childrens Hospice	£344	£500
Jedburgh Games - Fancy Dress Parade		£200
Yana Watts - Ghana Trip		£100
Borders Animal Rescue		£500
The Lavender Touch		£500
Tanzania Water Aid - Braids Rotary		£200
Jedburgh Historical Society - Silk Book		£250
Literacy in a Box		£570
Jedburgh Scouts	£300	
Christmas Flowers to Widows of Rotarians	£100	
Blood Bikes	£500	
Royal Horticultural Trust	£500	
Selkirk Rotary - Stable Life	£500	
Young Writers Competition		£110
	£13,905	£14,657

7 Division of Charitable Giving

9

		2017	2016	
National Charitable Contributions	30%	£4,176	£3,940	27%
Local Charitable Contributions	70%	£9,729	£10,717	73%
		<u>£13,905</u>	<u>£14,657</u>	

6 Value in Dollars of Contribution to Rotary Foundation

Total Payments to Rotary Foundation	<u>\$3,235.80</u>	<u>\$2,959.53</u>
Average payment per member	<u>\$119.84</u>	<u>\$109.62</u>

This includes contributions made direct to Rotary Foundation by 4 members of the Club. The Club has only 3 sustaining members, one of which is an Honorary Member.

8 Rotary Polio Eradication

The amount paid in the year amounted to £1031 (2016 £1,000) which converted to \$1,327.18 (2016 \$1449.28). The Charity has committed to pay £1,000 next year to help in the eradication of polio in the world. Mr. Bill Gates of Microsoft has agreed to match every £1 with £2. Our contribution means that £3.093 will go to the purchase of enough vaccine to immunise over 9,000 children. Only 2 Countries, Afganistan and Nigeria, both affected by terrorist activity, remain affected with wild polio.

9 Lend with Care

This is an initiative in poor and developing countries to lend money to people to start or expand their business at a very low rate of interest. It limits or restricts the operation of loan sharks.

10 Vision Aid Overseas

Vision Aid Overseas is dedicated to fighting poverty by transforming access to eye care in developing countries. 670 million people are disadvantaged by poor vision and a lack of spectacles. We collected 646 (2016 817) pairs of spectacles and sent them to Vision Aid for recycling. Since we started this initiative we have collected 2173 pairs of spectacles.